



...2/2/2007.....

From the desk of: **Frank Barone/GCMB**
Accountant, EPA Region 2

To: David Kluesner (Project Officer)

Subj: TAG Payment Request #02 Passaic River

Action Needed: Review Payment and Concur/Comment by 2/08/2007

We have received the above-referenced Technical Assistance Grant (TAG) payment request (attached). Please review the payment request and supporting documentation. If they look acceptable to you, please sign and date this form where indicated below, and send it to me.

Your review should focus on the areas covered below. A more detailed review (such as reviewing the amount of time the TA spends on various tasks) is not necessary. Since the TA is hired by the TAG recipient and not by EPA, as long as the TAG recipient has approved the charges, and they are eligible under the grant, they are approvable by EPA.

If your office cannot complete your review and approval recommendation within two weeks, we will have to process the payment request, in accordance with the Prompt Payment Act. However, please send us any comments you may have, even after the two week period, so that they may be taken into account in processing future payments.

If you have any questions about this payment request, please call me at Ext. 3379.

Attachment

I have reviewed the payment request and verified the following:

- All charges relate to the site(s) included in the TAG grant. Yes XX No
- All activities are eligible under the TAG grant. Yes XX No
- All documents the Technical Advisor (TA) reviewed exist (if applicable)?
Yes XX No
- All public meetings the TA attended took place (if applicable)? Yes XX No

Approved: David W. Kluesner February 1, 2007 **(Project Officer)**
(Name) (Date)

